

Appliance Tagging Services Pty Ltd. 80 Patterson Road Bentleigh VIC 3204 ABN: 42 118 273 788					
SWMS Title: INFECTION CONTROL – COVID-19				SWMS NO. 017	Page 1 of 2
Person responsible for ensuring compliance with this SWMS:		Shankary Ganesh	Contact Number: 1300 287 669	Date: 02/01/2020	Revision: 1
Project / Client: tba / Appliance Test and Tag			Location: tba		
Work Method / Task Description	Hazard Identification	Risk Level	Recommended Actions / Controls for Prevention	Residual Risk	Person Responsible
1. Ensure ATS testing equipment is thoroughly cleaned with anti-bacterial cleaner prior to works commencement.	Bacteria / Virus	2	Test equipment to be cleaned with Alcohol wipes, or AntiBacterial wipes prior to the commencement of services.	3	Technician
2. ATS technician to maintain social distancing from all client staff and customers	Bacteria / Virus	2	Technicians are to remain 1.5 meters from all client staff and customers at all times. ATS technicians are not to shake hands with any client staff or customers. Should social distancing not be possible, works are to be completed at a mutually convenient time when staff and / or customers are not on site (after hours)	3	Technician / Client
3. ATS technicians are to ensure they have <ul style="list-style-type: none"> not travelled overseas in the past 14 days, have not had close contact with a confirmed COVID-19 case, have not had any symptoms of COVID-19 	Bacteria / Virus	2	Should ATS technicians be unable to satisfy these requirements they are not to attend site; they are to advise ATS; and they are to self isolate for a period of no less than 14 days. An alternate ATS technician who can satisfy these requirements will attend site.	3	Technician
4. Prior to attendance, client is to ensure <u>site staff</u> have .. <ul style="list-style-type: none"> not travelled overseas in the past 14 days, have not had close contact with a confirmed COVID-19 case, have not had any symptoms of COVID-19 ,... 	Bacteria / Virus	2	Should any client staff be unable to satisfy these requirements they are not to attend site; they are to advise ATS; and they are to self isolate for a period of no less than 14 days. ATS will not attend site until these conditions can be satisfied.	3	Client
5. Client sign off through ATS's Field Service App is to be completed by the ATS technician in accordance with social distancing.	Bacteria / Virus	2	To reduce the likelihood of bacteria/virus transfer, clients are not to touch the ATS technicians Field Service App to complete sign off. The ATS technician will complete the client contact name in the sign off section.	3	Technician / Client
5. Ensure ATS testing equipment is thoroughly cleaned with anti-bacterial cleaner after works have been completed.	Bacteria / Virus	2	Test equipment to be cleaned with Alcohol wipes, or AntiBacterial wipes at the completion of services.	3	Technician
<i>Additional items identified on site</i>					

RISK LEVELS: **CLASS 1** (high), **CLASS 2** (medium), **CLASS 3** (low).

Safe Work Method Statement Title :		INFECTION CONTROL – COVID-19		SWMS NO. 016	Page 2 of 2
Personnel Qualifications and Experience Required		Personnel Duties and Responsibilities		Training Required to Complete Work	
Technicians that are suitably trained and qualified in the provision of services		Technician to carry out daily inspections of work site for hazards.		Technician to be trained in risk identification, assessment and control eg, Job Safety Analysis (JSA).	
Appropriate industry and site induction.		All personnel to maintain tidy work area on site at all times. Personal Protective Equipment (PPE) to be worn at all times on site. All personnel to carry and maintain a First Aid Kit.		Technician to be appropriately trained, qualified and competent in OH&S and electrical practices for the task.	
		On the job skills training to be conducted by Supervisor to personnel.			
Engineering Details / Certificates / WorkCover Approvals / Australian Standards		Referenced – Codes of Practice / Regulations / Legislation			
		<p><u>Victoria:</u> Occupational Health and Safety Act 2004, Occupational Health and Safety Regulations 2017, Electricity Safety Act 1998, Electricity Safety (Installations) Regulations 1999, Code of Practice for Safe Electrical Work 1997, Code of Practice for Fall Protection</p> <p><u>New South Wales:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2017, Electrical Practises for Construction Work</p> <p><u>Queensland:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2011, Electrical Safety Regulations 2013, Electrical Safety Act 2002</p> <p><u>South Australia:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2011</p> <p><u>Western Australia:</u> Occupational Health and Safety Act 1984, Occupational Health and Safety Regulations 1996, Electricity Act 1945, Electricity Act Regulations 1947, Electricity (Licencing) Regulations 1991</p> <p><u>Tasmania:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2011, Electrical Industry Safety and Administration Act 1997, Electrical Industry Safety and Administration Regulations 1999</p> <p><u>Northern Territory:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2011</p> <p><u>ACT:</u> Workplace Health and Safety Act 2011, Workplace Health and Safety Regulations 2011</p> <p><u>All States:</u> Code of Practice - Compliance Code Prevention of Falls. Code of Practice Manual Handling</p>			
Plant / Equipment Required (Mobile or Static)		Maintenance Checks / Calibration Intervals		PPE to be utilised as required	
Alcohol Wipes, Anti-Bacterial Wipes		Alcohol Wipes, Anti-Bacterial Wipes		Hard Hat, Ear protection, Eye protection, Safety Vest, Long pants/longs sleeves	
Read, Understood & Signed by all Persons involved		1.		2.	
3.		4.		5.	
6.		7.		8.	